

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2001- JUNE 30, 2002**

COUNTY OF SAN DIEGO
CLERK OF SUPERIOR COURT
2002 JUL -9 PM 3:02

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Environmental Health (DEH)

Division/Unit: Food & Housing and Land Water Quality

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>3</u>	Hours	<u>112.0</u>	x	\$16.05	=	\$ <u>1,797.60</u>
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Types of work performed by GENERAL VOLUNTEERS in this category: Assisted in the collection and field-testing of water samples for our Dry Weather Field Screening. Updated the different industry contacts, Epidemiological data collection for suspected food borne illness. Preparation of process flow charts for Hazardous Analysis and Critical Control Point (HACCP) project.

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	_____	Hours	_____	x	\$ 16.05	=	_____
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
NA

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____	x	_____	=	\$ _____

No. Vol	_____	Total Hours	_____	Total Value	\$ _____
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: NA

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>3</u>	<u>112.0</u>	\$ <u>1,797.60</u>
2b: _____	_____	\$ _____
2c: _____	_____	\$ _____

TOTALS: <u>3</u>	<u>112.0</u>	\$ <u>1,797.60</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u>NA</u>	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

TOTAL VALUE \$ <u>0</u>

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 28 x Rate \$ 24.70 =

\$ <u>691.60</u>

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 8 x Rate \$ 16.34 =

\$ <u>130.72</u>

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
NA	

TOTAL OF OTHER PROGRAM COSTS

=

\$ 0

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 691.60

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- | | |
|--|---------------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) | \$ <u>1797.60</u> |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2) | \$ <u>0</u> |
| ADD a + b | \$ <u>1797.60</u> |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | (\$ <u>691.60</u>) |
| TOTAL PROGRAM BENEFIT | \$ <u>1,106.00</u> |

6. **RECRUITING:**

Please describe your recruiting programs:

College referrals/internships, job fairs, calls from public

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Land and Water Quality Division student volunteer assisted in the collection and field-testing of water samples for our Dry Weather Field Screening. Food and Housing Division student volunteers updated the different industry contacts, helped in Epidemiological data collection for food borne illness. Assisted in the preparation of process flow charts for Hazardous Analysis and Critical Control Point (HACCP) Project.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2002-03:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Develop project list for volunteers, identify mechanism to award volunteers for their continued effort and continue to utilize volunteers. Recruit more volunteers for the Department

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Blesy Sadiarin

Phone Number: (619) 338-2966 Mail Stop D561 E-Mail Blesy.Sadiarin@sdcounty.ca.gov

Volunteer Coordinator: Same

Phone Number: _____ Mail Stop _____ E-Mail _____

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE

7/3/02
DATE